



The Bank of East Asia, Limited

(Incorporated in Hong Kong with limited liability in 1918)

(Stock Code: 23)

Executive Directors:

Dr. The Hon. Sir David LI Kwok-po (*Chairman and Chief Executive*)

Mr. Joseph PANG Yuk-wing (*Deputy Chief Executive*)

Registered Office:

10 Des Voeux Road Central

Hong Kong

Non-executive Directors:

Dr. LI Fook-wo

Mr. Aubrey LI Kwok-sing

Dr. William MONG Man-wai

Tan Sri Dr. KHOO Kay-peng

Mr. Richard LI Tzar-kai

Mr. Eric LI Fook-chuen

Mr. Stephen Charles LI Kwok-sze

Independent Non-executive Directors:

Mr. WONG Chung-hin

Dr. LEE Shau-kee

Dr. Allan WONG Chi-yun

Mr. Winston LO Yau-lai

Mr. Thomas KWOK Ping-kwong

Mr. TAN Man-kou

Mr. Kenneth LO Chin-ming

17th December, 2007

Dear Shareholder,

To Receive Corporate Communications by Electronic Means

The Bank of East Asia, Limited (the "Bank") has been sending printed versions of Corporate Communications^{Note}, including Annual Report and Interim Report, by post to its shareholders. For environmental protection and saving of printing and mailing costs, the Bank will offer a choice to shareholders to receive Corporate Communications by electronic means instead of receiving printed copies.

You may choose:

- (1) to rely on copies of Corporate Communications published on the Bank's website ("Website Version"), or,
- (2) to receive a printed version of Corporate Communications of the Bank by post ("Printed Version").

You may at any time change your choice as to whether you wish to receive Printed Version or Website Version of Corporate Communications by giving reasonable notice in writing to the Bank or the Bank's Registrars, Tricor Standard Limited. If you have chosen Website Version and for any reason have difficulty in receiving or gaining access to the Corporate

Communication, we will promptly upon receiving your request send the Printed Version of the Corporate Communication to you by post free of charge.

Please indicate your choice by completing the enclosed Reply Form, and returning the same to the Bank's Registrars, Tricor Standard Limited, at 26th Floor, Tesbury Centre, 28 Queen's Road East, Hong Kong, or by fax: (852) 2861 1465.

If we do not receive the Reply Form from you by 2nd January, 2008, only a Printed Version of the Corporate Communications will be sent to you in the future.

Please note that Printed Version of Corporate Communications will always be available from the Bank or the Share Registrars on request; and the Corporate Communications will be available from the date of despatch on the Bank's website at www.hkbea.com and the website of Hong Kong Exchanges and Clearing Limited at www.hkex.com.hk.

Should you have any queries relating to this letter, please contact us by calling our hotline at (852) 2980 1333.

Yours faithfully,
Molly HO Kam-lan
Company Secretary

Note:

Corporate Communications include any document to be issued by us for your information or action, including but not limited to:

- (a) the directors' report, annual accounts together with a copy of the auditors' report;
- (b) the interim report;
- (c) a notice of meeting;
- (d) a listing document;
- (e) a circular; and
- (f) a proxy form

Reply Form

To: The Bank of East Asia, Limited (the "Bank")
c/o Tricor Standard Limited
26th Floor, Tesbury Centre,
28 Queen's Road East,
Hong Kong.
Fax: (852) 2861 1465

I/We would like to receive the Corporate Communications of the Bank in the manner as indicated below:

(Please tick **ONLY ONE** box of the following Options)

to rely on Website Version (i.e. to rely on copies of Corporate Communications published on the Bank's website.)

OR

to receive Printed Version (i.e. to receive a printed version of Corporate Communications of the Bank by post.)

Signature of Shareholder: _____

Shareholder's full name: _____

Contact telephone number: _____

Date: _____

Registered address: _____

Notes:

1. If the Bank does not receive this Reply Form by 2nd January, 2008, the Corporate Communications will be sent to shareholders by post in the manner specified in the Bank's letter dated 17th December, 2007.
2. The Shareholders are entitled to change the choice of receiving Corporate Communications at any time by reasonable notice in writing to the Bank or the Bank's Share Registrars.
3. If you choose the Website Version and have difficulty in receiving or gaining access to the Corporate Communications, Printed Version will be promptly sent to you by post free of charge upon request.
4. Shareholders have any queries, please call the enquiry hotline at (852) 2980 1333.